

2021 Parameters:

Due to the ongoing effects of the pandemic, 2021 grant applicants may not use grant funds for international travel. 2020 Fellows who deferred are exempt from this mandate. Regardless of award year, funds may not be used to cover expenses related to self- or government-imposed quarantine requirements (such as lodging, testing or other related expenditures.)

Projects

- Student travel
- Completion of baccalaureate or post baccalaureate degrees, teacher certifications, university/college credit hours, courses for graduate credit
- Onsite (or campus) professional development at your school or by the district
- Compensation for substitutes or stipends
- Presenters, guest speakers, instruction, etc. provided on campus for school staff.

Transportation

- First, Business, Economy Plus, etc. (e.g. anything outside of economy class)
- Upgrades
- Unapproved ticket changes (Fellows needing to change original ticket purchases should contact FFT for approval)

Lodging

- Laundry services
- Mini-bar purchases
- In Room Entertainment

Food

- No more than one alcoholic beverage per Fellow, per receipt
- Meals may only be expensed for the Fellow, not their guests or other homestay residents
- Note: Grocery purchases apply to the \$50/maximum per Fellow, per day

Materials and Supplies

- Toiletries
(sunscreen, shampoo, soap, etc.)
- Suitcases, duffle bags, etc.
- Clothing
- Personal Souvenirs
(candy, t-shirts, jewelry, etc.)

Equipment

- Accessories for computers, iPads, cameras, etc. (e.g. cases, tripods, remote controls, travel kits, over-and-above factory included accessories)
- Chargers, international adapters and converters
- Warranties/Insurance for technology
- Software licenses unrelated to fellowship implementation
- Software licenses in excess of number of Fellows (i.e. one license per Fellow)
- Team must purchase technology at the same price and/or location
- Technology purchases should be well-researched, and all attempts to utilize school and teacher accounts and/or discounts should be made

Miscellaneous

- Pet Care / Boarding
- Childcare
- Gifts/Donations are the personal responsibility of Fellows and cannot be paid by grant dollars
- Telecommunications (cell phones, roaming charges, SIM cards)
- Gift Cards
- Housekeeping
- Foreign Transaction Fees
- ATM Fees
- Engraving / Personalization of Apple technology
- Gratuities (except dining/restaurant tips) are the responsibility of the Fellow

Approval of any fellowship expenditure is at the discretion of Fund for Teachers and/or our local partners.